



Prof. Milutin. R. Đuričić, PhD
Coordinator of the TEMPUS PROJECT
No. 544543-TEMPUS-1-2013-1-RS-TEMPUS-JPCR
*Modernization and Harmonization
of Tourism Study Programs in Serbia*
Number: 2016/02-01
Užice, 29^h February 2016

MINUTES

From the meeting of Project Coordinator with Contact Persons from Serbian academic partner institutions, held on 29^h of February 2016 in Vrnjacka Banja, at the premises of Faculty of Hotel Management and Tourism.

The following

AGENDA

was proposed and unanimously adopted:

1. Information on corrective measures implementation;
2. Agreement on implementation of ongoing activities of the MHTSPS TEMPUS project:
 - I. *Preparation and coordination of activities related to themes and organization of workshops in forthcoming period,*
 - II. *Analysis of conducted preparatory activities at partner HEIs related to textbooks design,*
 - III. *Analysis of implementation of new study programs, accredited within the MHTSPS project,*
 - IV. *Analysis of implemented training courses, and coordination of activities regarding future training courses and dissemination possibilities,*
 - V. *Preparation and submission of Report on conducted activities and costs incurred,*
 - VI. *Obligations of mentors at undergraduate and master studies,*
 - VII. *Printing of promotional and training course material,*
 - VIII. *Project dissemination (suggestions and development of plan in the forthcoming period),*
 - IX. *Marketing activities (suggestions and partners' experiences),*
 - X. *Monitoring visit to FHMT (organization, objectives, outcomes);*
3. Questions and suggestions.

The session started at 10:00 CET.

The meeting was attended by: Milutin Djuricic, Milos Jovanovic and Nenad Milutinovic in front of the BTC Užice, Dragan Stojanovic in front of the HBSL, Marija Mandaric and Drago Cvijanovic in front of the host institution - UNIKG.

I

Professor Drago Cvijanovic, PhD, a new dean of Faculty for Hotel Management and Tourism in Vrnjacka Banja, greeted the meeting attendees and wished them a successful work and

fruitful cooperation on the project. He emphasized his full commitment to fulfillment of the project goals and objectives.

Milutin Djuricic, the project coordinator, then briefed the participants on remarks given by EACEA in Assessment of Intermediate Report letter and about implementation of corrective measures. Three areas where corrective measures should be undertaken were emphasized: the question of student internships, static project website and finalisation of web portal, and the scope of adopted financial sustainability plans. Professor Djuricic asked academic project partners from Serbia to take all the necessary corrections in mentioned areas as soon as possible. Marija Mandaric proposed that all the Serbian academic partners should conduct a survey after the completion of each student internship. This should enable the monitoring of the student internship quality.

II

As regarding the second item of the Agenda, each contact person briefly reported on what has been and what still is to be done in their institutions regarding each sub-item listed under this point: workshops, textbooks design, implementation of accredited study programs, training courses, report on conducted activities and costs incurred, obligations of menthors, printing of promotional material, dissemination, marketing activities and monitoring visits.

First to report was Marija Mandaric of UNIKG. She informed present partners about "Breeding of tourism potentials of Serbia" workshop which will be held on 31st March 2016, and about "Rural tourism" workshop planned for September 2016. She also said that eleven teachers and associates from her institution applied to write a textbook, and that, so far, five textbooks have been published or pending for publishing.

On the other hand, Dragan Stojanovic of HBSL announced that his institution is planning to organize a workshop entitled: "Rural tourism and gastronomy" during April or May 2016, and that the other academic partners (including some foreign partners) will be included in its' work. He also stated that the plan for textbooks design will be surpassed (seven textbooks planned), and that the problem will be the budget - there won't be enough funds for more than seven textbooks! In this regard, the project coordinator approved transfer between budget heading for HBSL.

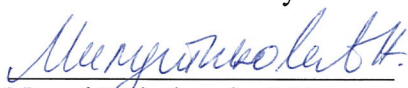
All the participants ascertained that other mentioned activities, i.e. implementation of accredited study programs, training courses for teachers and associates, report on conducted activities and costs incurred, obligations of menthors, printing of promotional material, dissemination activities and marketing activities are finished or running as planned. Beside this, the meeting participants agreed that: each individual report on conducted activities and costs incurred should be unified and submitted in paper and electronic form to the technical secretary of the project; that indicators of efectiveness and quality of menthors' work should be established (for example: student's average mark, pass rate, number of students who withdraw from studies, etc.); EU academic partners will perform monitoring visits according to the following schedule: representative of UoG from Great Britain will visit BTC Uzice, representative of USAMV, Romania, will conduct monitoring visit at UNIKG, while the representative of TEIP, Greece, will monitor the work of HBSL.

At the end, the project coordinator asked present contact persons to design and submit a report on student recruitment and enrolment campaign (Activity DEV 2.6.1).

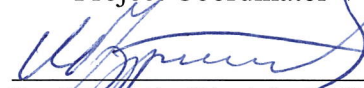
There were no further questions nor suggestions.

The meeting ended at 13:00 CET.

Technical secretary


Nenad Milutinovic, M.Sc.

Project Coordinator


Prof. Milutin Djuricic, PhD